

**Govt. of India  
Geological Survey of India  
CHQ, Kolkata**

NO.C245/121/General/RTI Matter/DDG&AA1CHQ/GSI/08, Kolkata, the 24 July, 2008

**OFFICE ORDER**

Subject: Restructuring of RTI set-up in GSI and Appointment of Appellate Authority as per terms of Sections 19(1) and 5(1) and 5(2) of the RTI Act, 2005

In supersession to previous orders, if any, the competent authority of the Geological Survey of India has designated the following officials for RTI functions in GSI.

When the Operational office is located away from the regional headquarter, the following appointments may be made:

1. APIO in the Operations of the rank of: AO / JTS and/or STS Officers from scientific and technical streams.
2. PIO in the Regions/Wings of the rank of: Director (SG) and/or Director from scientific and technical streams IRAO /SAO

When the Operational office is located at the same place as that of the regional headquarter, the following appointments may be made:

3. PIO (for both regional headquarter and the operation) of the rank of: Director (SG) and/or Director from the scientific and technical streams/ RAO /SAO. However, if there is a requirement, HOD can also appoint APIO for the operation of the rank of officer as at 1 above.

This is done under the Sections 5(1) and 5(2) of the RTI Act, 2005.

The HODs are the Appointing as well as Disciplinary Authorities of both Group C & D staffs as also they are the Controlling Officers of all Group A & B officers and the emphasis would be to dispose of all RTI matters at the regional/wing levels by the concerned HODs by taking assistance from their Dy. DGs (Operations)/PIO/APIOs within the time-limit fixed by the Act. The officers of the rank of Sr. Dy. DG & HOD/ DyDG & HOD of the Regions/ Wing, as the case may be, are designated as the Appellate Authorities (AA) of the Regions/ Wings under Section 19(1) of the RTI Act, 2005 to adjudicate upon the appeals arising out of the orders/dispensations issued by the PIOs. The information should be provided by the concerned AAs/ PIOs of the Regions/ Wings within the time-frame as per the provisions of the Act. The information which needs to be referred to CHQ, if available in the region/wing etc. must also be provided by the region/ wing etc. without seeking a referral to CHQ. The information that relates to CHQ and is not available with the regions/wings may be referred to headquarters. The Dy. DGs of the Operations will act on behalf of the AA of the Regions/ Wings and monitor the RTI cases of the Operations in consonance with the concerned APIOs of the Operations and make conscious effort so that

the APIOs as also the whole RTI machinery of the Operations are able to discharge their assigned duties in providing information strictly within the timeframe of the provisions of the RTI Act.

During the leave period or absence of APIOs/PIOs, the link officials (officials including Assistant/ Office Superintendent/ AO/ any other staff member) shall discharge their duties under sections 5 and 19 of the RTI Act, 2005. During the leave period or absence of AAs, the mantle will pass on to the seniormost DyDG (Operations of the region/wing etc, as the case may be)

This order shall have immediate effect until further orders.

The details of the AAs and other existing RTI incumbents and a small list of further readings on the RTI Act, 2005 are given in the Annexure (page 1 - 6).

This issues with the direction and approval of the Director General, GSI.

Enclose. As above.

( B.K. Bandyopadhyay)  
Appellate Authority  
GSI, CHQ, Kolkata

Copy for information to:

1. The Secretary, MOM (Attention Sh. AK.Mehta, Director, PI Cell)
2. The Secretary to the Central Information Commission, 2nd floor, B Wing, August Kranti Bhavan, Bhikaji Cama Place, New Delhi-110 066
3. All AAs of GSI with request to circulate this to all Dy. DGs(Opn)/PIOs/ APIOs under their control. The AAs will also conduct the required modifications in the appointments of the RTI functionaries under their control while implementing this office order within 15 days from the date of receipt of this order under intimation to MOM/CIC/ AA(CHQ).
4. Dy. DG(P) with request to circulate this to all concerned under his control
5. Dy. DG (IT), CHQ with request to put this and the enclosed Annexure on the GSI website/portal
6. PS to DG

( Dr. B. Purkait)  
Director & PIO, CHQ  
GSI, CHQ, Kolkata

**Annexure - Letter No. C245/121/General/RTI Matter/DDG&AA/CHQ/GSI/08, Dated- 24.07.2008**

<b>Sl. No.</b>	<b>PIO / APIO</b>	<b>Area demarcation / Jurisdiction</b>	<b>Appellate Authority</b>
1.	1. Dr. Baren Purkait Director & PIO, Publication & Information Division, 29 J. L. Nehru Road, GSI, Kolkata Telephone: 2252-1533 Fax: (091)-033-2252-1534 e-mail: baren_purkait@yahoo.com.in	Central Headquarters AA will also assist DG on RTI matters	Shri B. K. Bandyopadhyay, Dy. Director General, Op: M&P, 29 J. L. Nehru Road, CHQ, Kolkata Telegram: GEOSURVEY Telephone: 2252-1533 (D) Fax: (091)-033-2252-1534 e-mail: bkb_gsi@yahoo.co
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3.	1. Director & PIO Publication Division, G.S.I. Karunamayee, DK-6, Sec-II, Salt Lake, Kolkata-700091 Telephone : (033) 23346076 Fax: e-mail : gsi.coal@cal2.vsnl.net.in 2. Shri Asitabha Dutta, Director & APIO, Publication Division, G.S.I. Karunamayee, DK-6, Sec-II, Salt Lake, Kolkata-700091 Telephone : (033) 23346076 Fax: e-mail : gsi.coal@cal2.vsnl.net.in	Coal Wing	Shri G. Mukhopadhyay, Dy. Director General, Coal Wing G.S.I. Karunamayee, DK-6, Sec-II, Salt Lake, Kolkata-700091 Telephone: (033) 23210641 / 23218447 Fax: (033) 23218447, 23343365 e-mail: ddgcoalgsi@rediffmail.com

4.	<p>1. Shri B.N. Raha, Director &amp; PIO Publication Division, G.S.I. Karunamai, DK-6, Sec-II, Salt Lake, Kolkata-700091 Telephone : (033)2321-8371 Fax: (0522) 2376407 e-mail : marinecal@vsnl.com</p> <p>2. Director &amp; APIO, Op : EC-I Publication Division, Jadavpur, Kolkata- 700 032 Telephone : Fax:</p> <p>3. Dr. Srinivas Madabhushi, Director &amp; APIO, Op : EC-II NH-5, Opposite marripalem, Visakhapatanam – 530018 Telephone : (0891) 2755405 e-mail : samusea@sancharnet.in</p> <p>4. Shri B. Zaheer, Director &amp; APIO, Op : WC-I Mangladevi Road, Pandeshwar, Mangalore – 575 001 Telephone (0824)2425087, 2446404 e-mail :gsi.mang@vsnl.com</p> <p>5. Shri G.Gaitan Vaz, Director &amp; APIO, Op : WC – II IV/175-A Kukeral Building, Edapally, Kochi – 682 024, Telephone : (0484)25328132 e-mail :wc2mygsi@mds.vsnl.net.in</p>	Marine Wing	<p>Shri A. V. R. Murthy, Sr. Dy. Director General, MW, Kolkata G.S.I. Karunamai, DK-6, Sec-II, Salt Lake, Kolkata-700091 Telephone: (033)2321-8371 Fax: (0522) 2376407 e-mail:</p>
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	<p>4. Shri Sumant Gupta, Director &amp; APIO, Unit Chandigarh, T.C. Division, Plot No 3, Sector-33B, Chandigarh-160020 Telephone : (0172) 2622530 Fax: (0172) 262 1945 e-mail : gsichd@sancharnet.in</p> <p>5. Dr. R. Shukla, Director &amp; APIO, Op. J&amp;K, Bichittar Complex, NH-1A, Bye Pass, Chhanni Himmat, Jammu-180 015 Telephone : (0191) 2460626 Fax: (0191) 2466 764 e-mail : gsjammu@sancharnet.in</p>		
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11.	<p>1. Shri A. Agarwal, Director(D) &amp; PIO, G.S.I, Seminary Hills,Nagpur-440006 Phone : (0712) 2512035 Fax: (0712) 251 0036 e-mail: gsidi_ngp@sancharnet.in</p> <p>2. Shri H.P. Saxena, Director(G) &amp; APIO, Op : Maharashtra, Seminary Hills Nagpur-440006 Telephone: Fax: (0712) 2510665 e-mail:</p> <p>3. Shri D.T. Kamble, Director &amp; APIO, Unit Pune T.C. Division, G.S.I., Alandi Road, Pune-411006 Telephone : (020) 26686614 Fax: (020) 2669 6489 e-mail : gsi_pune@vsnl.com</p> <p>4. Shri Mukul Tiwari, Director &amp; APIO, Unit Jabalpur T.C.Division, G.S.I., Sanjivani Nagar, P.O. Garha, Jabalpur-482003 Telephone : (0761)2424758 Fax: (0761) 2424 4758 e-mail : gsibp@bom6.vsnl.net.in</p> <p>5. Shri A.K. Mishra, Director &amp; APIO OP : Chhattisgarh &amp; Raipur New G.S.I., Complex, Behind Ayurvedic College, Kanchan Ganga Road, Raipur- 492010 Telephone : (0771) 2263328 Fax: (0771) 2242738 e-mail : gsicguryp@sify.com</p> <p>6. Shri R.N. Srivastava, Director &amp; APIO, Op. Madhya Pradesh &amp; Chattisgarh T.C. Division, G.S.I., E/5, Area Colony, Ravi Shankar Nagar, Bhopal-462016 Phone : (0755) 2464429 Fax: (0755) 2424349</p>	Central Region	<p>Shri M. Majumder, Dy. Director General, G.S.I, Seminary Hills,Nagpur-440006 Phone : (0712) 2510193/2511671 Fax: (0712) 251 0036/ 2511671 e-mail: gsidi_ngp@sancharnet.in</p>

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**Further Reading on RTI Act, 2005**

1. Right to Information: A Simple Handbook to know your Right to Information  
A NABHI PUBLICATION, 2007
2. Right to Information: Practical Handbook for Information Seekers/Officers &  
Appellate Authorities.  
JBA PUBLISHERS, 2008

The list is not exhaustive. There may be many more such publications available in the market.