

**SPECIMEN OF FIRST APPEAL UNDER SECTION 19(1) OF THE
RIGHT TO INFORMATION ACT, 2005**

I. D. No.....
(For official use)

To,

.....
.....
.....

(Name and address of the
senior officer acting as
first appellate authority)

1. Name of the Applicant :
2. Address :
3. Particulars of the Central/State Public Information Officer
(a) Name :
(b) Address :
4. Date of submission of application for seeking information :
5. Date on which 30/35/40 days from submission of application are over :
6. Reasons for appeal :
(a) No response received within the specified time-limit :
(b) Aggrieved by the response received within the specified period :
(c) Grounds for appeal :
7. Last date for filing the appeal :
8. Particulars of Information :
(a) Information requested :
(b) Subject :
(c) Period :
9. A fee of.....for appeal has been deposited in vide Receipt No.....dated.....

Place.....

Date.....

Signature of Applicant
E-mail address, if any

.....
Tel. No. (office).....
(Residence).....

Annexure 9.I: Specimen of First Appeal

Acknowledgement

I. D. No.....

Received an appeal from Shri.....resident of..... under section 19(1) of the Right to Information Act, 2005.

Date:

Signature of Receipt Clerk,

.....
.....

(Name and address of
appellate authority)

Tel. No.....

E-mail:

Website:.....