

## **Minutes of the 1<sup>st</sup> meeting of the Steering Committee for GSI Portal**

### **Constitution and scope of the committee:**

The GSI web portal, providing 24x7 services to various sections of stakeholders and forming a repository of legacy database of GSI, has entered a critical stage of development and performance. In order to sustain the present setup and enhance the infrastructure and applications, keeping in view the aspirations and requirements of various users and stakeholders, the Director General, GSI has constituted a Steering Committee for GSI Portal w.e.f. 10<sup>th</sup> March 2010.

The scope of the newly constituted committee has been defined as; (i) to periodically review the portal services, associated infrastructure and application development; (ii) procurement of resource and (iii) to monitor the administrative delays in respect of file processing in connection with the portal.

The committee comprises the following members from the Geological Survey of India.

1. The Director General, GSI, Chairman
2. ADG, STSS
3. ADG/ DDG, Administrative Support System
4. DDG, Personnel
5. DDG, Mission III
6. Director, Finance
7. Director, Geodata
8. Controller of Stores.

The first meeting of the steering committee was held on 17<sup>th</sup> March, 2010 under the chairmanship of Director General. The following members participated in the meeting.

- Shri Niteesh Kumar Dutta, Director General, GSI, Chairman
- Shri Jaswant Singh, ADG, STSS
- Shri A. Soondaramurthy, DDG, ASS
- Dr. Prabhas Pande, DDG, Mission III
- Shri M. S. S. P. Bhardwaj, COS
- Shri B. Nageswaran, Director, Geodata

At the outset, the Director General welcomed the members and laid stress on the importance of the steering committee as an effective mechanism in reviewing and monitoring the activities of the Portal. DDG, Mission III emphasized that the GSI portal is a critical organ to disseminate the GSI services and a repository of the rich legacy database. He stated that its proper functioning is the joint responsibility of the entire organization. He further said that under this forum, all Portal and IT related problems need to be discussed and also requested the committee to resolve all the issues so that IT in GSI can function in a smooth and efficient manner.

**The following agenda were discussed and decided upon:**

<b>Agenda</b>	<b>Decision</b>	<b>Action</b>
<b>1. AMC for Active and passive components of Portal</b>		
(a) DDG Mission III expressed that there are 12 major items for which AMC are to be in place for smooth functioning of portal. Renewal of these AMC on a year to year basis has been found to be time consuming. Modalities should be fixed so that GSI can go for maintenance contracts for longer periods.	AMC proposals should be moved for longer duration, 3 to 5 years	Geodata
(b) The AMC proposal which has been submitted by TCS and under consideration of Sr TAC has exceeded the last year's amount. The reason for this is that TCS has added more support services and manpower which has become essential with the steady growth of the portal, both in terms of services, applications and number of users. DG GSI has agreed to go for those new services like System Administration, DBA, Network Administration as these are very essential for proper and uninterrupted functioning of the portal application.	The committee agreed on the point and decided with the enhanced service requirement	Geodata should put forward a long term proposal for 3 years and include all the required services.
<b>2. Phase III of GSI portal</b>		
Regarding the implementation of Phase III GSI is constantly in touch with NIC. However, the full implementation may take atleast a few years. To ensure proper functioning of the Portal during this period the existing infrastructure has to be immediately upgraded.	The members agreed to the proposal in principle and suggested regular interaction with the NIC.	Geodata
<b>3. Infrastructure upgradation</b>		
In this connection for sustenance and enhancement of performance the following jobs are to be attended at the earliest: a) <b>Server sizing</b> – the present sets of portal servers procured in 2004 are nearing their End of Life (EoL). Depending upon the applications running with a future perspective, the infrastrure needs to be upgraded immediately. This	To carry out proper assessment of the optimum resources in terms of server size, bandwidth requirement, etc. vis-a vis data volume and satisfactory performance of the application, a consultant is to be engaged. GSI can go for a limited tender to engage a professional	Geodata to move a proposal

<p>can only be done after receiving report from a consultant. According to M/S TCS this may cost approximately Rs. 10 lakhs.</p> <p>b) <b>Document Management System</b> – To keep the enormous data (reports, maps, publications etc.) that will be generated and populated in portal in connection with the New Information Dissemination Policy 2009, a robust Document Management System needs to be implemented and integrated with the portal.</p> <p>c) <b>Enhancement of Bandwidth</b> : To enhance the performance of all applications including IP telephony, VC and the critical applications like Payroll, FSPMIS, HRMS and GIS the bandwidth of all links with other GSI offices are to be immediately increased to a suitable level.</p>	<p>consultant firm to do the job</p>	
<p><b>4. Human Resource</b></p>		
<p>Geodata, CHQ requires additional man power (one Director, Two Geologists and one AO) to carry out its present critical activity of providing uninterrupted support to all GSI offices with respect to the 14 applications available through the Portal.</p>	<p>DDG (ASS) agreed to post one Director (from present promotee batch), two Geologists and one AO</p>	<p>DDG (ASS)</p>
<p><b>5. Separation of content from infrastructure parts as per resolution of Mission III</b></p>		
<p>Discussion regarding role of STSS as per HPC recommendations</p>	<p>DG expressed that one group from STSS has to be identified to take up the job related to IT infrastructure and connectivity, as per HPC recommendation.</p>	<p>ADG (STSS)</p>
<p><b>6. Rollout of Claims module.</b></p>		
<p>DDG Mission III : Claims module is ready after incorporation of 6<sup>th</sup> CPC recommendations. Rollout of the same is to be started immediately.</p>	<p>DDG (ASS) expressed that one nodal person from Administration Wing of CHQ will be identified for coordinating and testing the claims module from 22<sup>nd</sup> March</p>	<p>DDG (ASS)</p>
<p><b>7. Internet Lease Line</b></p>		
<p>ILL service from Tata Communications (earstwhile VSNL) is going to end by</p>	<p>The committee agreed that downtime of the Portal is not</p>	<p>Geodata may submit a proposal</p>

<p>31.03.2010. The registration of <b>gsi.gov.in</b> domain is tied with the DNS servers of Tata Communications services. Discontinuation of the service will lead to loss of existing public IP of GSI servers <b>and non-availability of GSI Portal over the web</b> till alternative arrangements are made.</p>	<p>acceptable. Hence, the present service needs to be continued for a longer period of time.</p>	<p>for continuation of the services of Tata Communications services.</p>
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