

Minutes of the Monthly Meeting of HOD with the Directors/Supervisory Officers
of GSI Western Region Headquarters, Jaipur
(Held on 5-11-2009.)

Shri V.K.Kanchan, Deputy Director General and HOD, GSI, Western Region greeted all the officers and informed that this meeting is a sequel to the directives from the Ministry of Mines for review meetings to be held every month and to put up the discussions and decisions on the GSI portal. He mentioned that the MoM is very particular about the working of GSI and every minute detail of the progress and achievements is being closely observed. He urged that complete involvement in the assigned jobs is necessary and cautioned that casual approach on part of anybody will not be tolerated. He assured that funds will be available but proper utilization of the funds is our responsibility.

The Chairman stated that although physical targets for the FS 2008-09 have been achieved in almost all items but this should be followed with fruitful results. He desired that all the Supervisory Officers should present the details of progress and also express their problems and requirements.

Dr P.Gupta, Director TC-I agreed that one month has been lost due to delay in finalization of the FSP at CHQ and wished that the applications for the RCA should be immediately submitted and the work must be taken up at the earliest. He declared the MoM is particular about achievements of the prorata quarterly targets which must be achieved. He asked all the Directors to follow the new QPR format strictly. A list of the photographs must be prepared and selected photographs may immediately be put on the portal. He requested the Director, Chemical Division to submit the backlog of analytical work along with the strength of officers required to clear the backlog and proposals for outsourcing of work along with estimate, within one week. He also announced that the ECS will be implemented fully from November 2009 onwards and all the Directors should obtain the Bank Data Forms from of all the employees. He asked the Director Geodata Division to ensure submission of HR module and Finance Module.

[Action: All Directors]

Shri Mulkh Raj, Director T.C. S. Division pointed out that some difficulty was being faced in getting the reports reprographed for the purpose of sale. Director TC-I stated that the Publication Division should work in tandem with the TCS for doing the needful to supply the reports as fast as possible to the buyers. He also suggested that one officer from the Publication Division should be entrusted the job of providing all help to the TCS Division. The Chairman emphasised that the early supply of reports to the parties where payment has already been received, is a moral responsibility and there should not be delay in the procedure. The idea of outsourcing the reprography work was also discussed but the HOO explained that since this will have to be met from the OE budget available in the region, this should be resorted to in case of bulk order to be supplied within a short time. Dr P.Gupta also desired that when delay in supply of reports is expected the Director TCS should maintain contact with the prospective buyer assuring of an early action, to avoid any further complaints. He informed the house that since reserve calculations are to be made as per the UNFC classification, as per the decision in the HOD Meeting, the reserve figures in the already circulated MIE reports (since 2005 onwards) have to be modified. He desired

that a list of such reports should be made and they may be sent to the respective Projects for re-calculation.

[Action: Director TCS & Publication]

Shri K.M Reddy, Director M&C Division, stated that the targets have been achieved and uploading of the maps is in process. The Chairman expressed satisfaction over the work of the Division, but categorically mentioned that the reporting of the progress to the MoM should be exact and there should not be any gap in communication leading to adverse comments. Dr P.Gupta commented that Shri Nageswaran in CHQ can be contacted for individual toposheet wise legend of the seamless maps.

Shri Anil Kumar, Director Publication Division, stated that letter has been issued inviting material for the Extended Abstract Volume and material for News (from Jan to June 2009) is being compiled. He desired to know whether the news will be published. It was decided that the news will be brought out as e-news, and the material after editing should be submitted to the Geodata Division. Dr P.Gupta conveyed that soft copies of all the publications brought out by WR are to be sent to the DDG IT and requested Publication Division to do the needful at the earliest. He also announced that we have to circulate all the pending reports of FS 2006-07 positively by Jan.2010. The Chairman again reminded that MoM is very particular about timely circulation of the GSI reports as the Addl. Secretary will review monthly pending report statement and individual officers and Directors will be held responsible for delay. He desired that a letter should be issued by the TC-II Division to all Divisions for timely clearance of all pending reports.

[Action: Directors Publication & TC -II]

Shri I.R.Kirmani, Director Geodata Division, informed that 450 maps have already been uploaded and 348 are to be done this year. Besides the job of pay roll entries to Portal is in progress and will be completed shortly. The HOO desired that since ECS is to be implemented by November09 the checking of all the data should also be completed by 15th Nov. for timely preparation of Pay bills. He also mentioned that in the HOD Meeting it was decided to outsource the job of service book records to the Portal. It was observed that this job needs to be done with precision. The HOO stated that a committee will be constituted for assessment of the work involved, availability of records and mode of monitoring. The likely members are Director Geodata, Shri Rakesh Gupta Ex. En. and one member from the APM Division. The committee will also assess the cost involved and seek the allotment of funds for the outsourcing. Regarding availability of vehicles, the HOO informed that presently the process of surveying for condemning the old vehicles is in process. As soon as this is over within a month, the available vehicles will be allotted to some divisions on the basis of need along with a budget for maintenance, while the rest divisions will be provided vehicles on request from the T.C.Div-I.

[Action: Director TC -I]

Shri J.N. Chaudhury, Ex. En. (NFJAG) pointed out the problem of shortage of drilling bits and core barrels. The DCOS informed that the inspection of these items will be over by 20th November and by month end these will be available to all units. The Chairman desired the unitwise details of cost of drilling, which were not readily available, but Shri Chaudhury assured to provide the same within a day. The Chairman said that the expenditure figures (Wages, POL & Misc) for each unit till Sept.2009 must be submitted at the earliest. The HOO also asked for the total budget requirement for the Drilling Division upto March'09 and also for the next Field Season.

[Action: Director, Engg. Stream]

Shri K.M Reddy submitted that he joined the Petrology Division only a day before, hence Shri G.K.Pancholi Director presented the status of procurements for lab equipments, core library and cameras etc. Both the officers identified for Gem Testing will be sent to CHQ Kolkata for training for 10 days from 16th Nov.09. The Chairman desired that the Laboratory should be made functional and vibrant. He instructed Director Petrology Division to write a letter to Shri R.L.Jat Geologist (Sr) for collection and submission of samples of all the rock types exposed in the Bhukia Gold Belt. A similar letter may be written to Shri R.P.Nagar, Geologist (Sr), for collection of samples of all rock types in the Pur-Banera Belt, after completion of the second year's work.

[Action: Director Petrology]

Shri P. Srivastava, Director, Paleontology Division presented the information on last FSP items and status of reports. He also stated that four case studies have been submitted to Geodata. The Chairman expressed his displeasure upon the time spent by officers in field. He stated that the details of report submission and further status must be informed to the TC Div-II and also included in the monthly reports. He desired that two more case studies must be submitted by 1st week of December 2009. Dr P.Gupta conveyed that the CHQ desires that the RP items should come out with high standard data along with good publications.

[Action: Director Paleontology]

Shri R.G.Verma, Director, Remote Sensing Division informed about the status of reports and also pointed out the problems of lack of experience/ training of the officers in digital image processing and absence of facilities in the Division. The Chairman asked him to assess as to how much of the work assigned can be done and what can not be done. He assured that training for the officers can be arranged through GSI TI at the earliest as soon as a proposal is put up.

[Action: Director Remote Sensing]

Dr P.Rakshit, Director, Desert & Environ. Geology Division informed that the IIT Kharagpur, BSIOP and PRL have been contacted for the laboratory support required for the item on calcretes, and mentioned that drilling in saline lakes may be required. The Chairman advised that the course of action should involve consultation with AMD, Jaipur and GSI Faridabad.

[Action: Director Desert & Environ.Geo.]

Shri G.K.Pancholi, Director, Engg. Geology Division presented the status of reports, and requested for one LDC well versed in computer work which was assured. The Chairman warned that no report upto 2006-07 should be pending after Januray 2010. Dr P.Gupta cautioned that the items on the Par Tapi lineament and RAPP need special attention.

[Action: Director Engg. Geo.]

Shri Z.Iqbal, Director, Earthquake Geology Division stated that the work for 2007-08 has been completed and the digital data is to be procured by the RS Division. Shri R.G.Verma informed that this could not be done so far due to dispatch of draft at wrong address. Shri Z. Iqbal mentioned that permission for outsourcing of the vehicle will be required and also requested for early clearance of bills of the drilling company. He also pointed out the shortage of manpower. Dr P.Gupta explained the shortage of officers and assured that any new officer joining the region will be deputed for field work.

[Action: Director E.Q. Geo.]

Dr Dinesh Gupta, Director, Geophy. Div.-I informed that the work on Lignite exploration was appreciated by Coal Wing and drilling will be taken up in the area. The report will be sent to TC Div.-II shortly. Three case histories have already been submitted. Dr P.Gupta desired that a dossier for the GPM proposals for the next FSP should be submitted within a month, besides proposal for deployment of surveyors.

[Action: Director Geophy.- I]

Dr L.N.Singh, Director, Geoph. Div. -II stated that reports of 2006-07 have been circulated and no report is pending.

[Action: Director Geophy.- II]

Shri R.S. Rai, Director, Geoph. Div.-III gave details of geophysical borehole logging. The Chairman pointed out that efforts for modernization in Geophysics are lagging behind and there is no proposal from WR. He instructed the Officers to interact with CHQ for modernization of equipments and contact Shri A.K.Mathur, LO, Task Force to find out what items are being procured by other regions.

[Action: Director Geophy.- I, II & III]

Shri Kamal Kishore, Geoph.(Jr), GPI Division informed that no problem is being faced. The Chairman appreciated the good support provided throughout by the Division.

Shri K.L.Meena, Director, Chemical Division gave a statement of the samples pending for analysis. The Chairman ascertained whether the ICPMES is functioning and desired that all efforts should be made for proper functioning of all the instruments. On request for enhancement of Imprestt Amount, Dr P.Gupta mentioned that this not possible as per rules and expenditure on maintenance should be met by drawing ACA. He informed that in the QPR Meeting in MoM the classification of NGCM reports was made on the basis of elemental analysis as follows- less than 40 elements- Progress; 40-68 elements – Interim; and all 68 elements- Final. Thus all the 7 reports of WR circulated so far are Progress Reports. Therefore these reports will have to be upgraded with incorporation of subsequent analytical results. Besides a Quarterly Progress has to be sent to MoM with list of elements analysed toposheetwise. The Chairman desired that a case study should be submitted on the Instrumental facilities available in Chemical Division, WR.

[Action: Director Geo Chem. (Coord.)]

Dr Anwar Rais, Director, Min. Phy. Division stated that 9 samples are pending for analysis and about 250 samples have been analysed in 2008-09. Chairman commented that samples from other Regions may be diverted to the region.

Shri A.K.Yadav, DCOS, AP& M Division gave an account of status of procurement of items like platinum crucibles, Lap top & Desk top Computers, Core boxes, Camera, Chemical electronic balance, drill core barrels & drilling bits, tentages etc. He requested for a STD connection to facilitate the work and for induction of one store keeper from Op: Rajasthan.

[Action: HOO & Nodal Officer- Telephones]

Dr P.Gupta, HOO, assured that the restructuring of the Administration as per the recommendations of HPC and implementation of ECS will be over by November 2009.

The Chairman in his concluding remarks reiterated that the quality of work needs improvement along with achievement of physical targets. Supervisory officers should also be involved in field assignments and make frequent field visits. The Petrology Laboratory should be made functional and vibrant, as also the Remote Sensing Division. Chemical laboratory to function with a view to upgrade the level of the reports. Drilling and Mineral Physics Divisions should attempt to bring down the expenditure. Progress of drilling is very slow and efforts should be made to improve the performance. He again reminded that the MoM is particular about achievement of targets with qualitative output, prompt clearance of pending reports and uploading of information on the Portal. He desired that at least 100 case histories and 1000 photographs should be put on the Portal.

The Meeting was attended by the following Officers:

1.	Shri V.K.Kanchan, Dy.D.G.	HOD - Chairman
2.	Dr Pratip Gupta, Director	T.C. Division- II & H.O.O.
3	Shri Mulkh Raj, Director	T.C. S. Division
4	Shri K.M Reddy, Director	M&C and Petrology Division
5	Shri Anil Kumar, Director	Publication Division
6	Shri I.R. Kirmani, Director	Geo data Division
7	Shri P. Srivastava, Director	Paleontology Division
8	Shri R.G.Verma, Director	Remote Sensing Division
9	Dr P.Rakshit, Director	Desert & Environ. Geology Division
10	Shri G.K.Pancholi, Director	Engg. Geology Division
11	Shri Z.Iqbal, Director	Earthquake Geology Division
12	Dr Dinesh Gupta, Director (GP)	Geophysics Division -I
13	Dr L.N.Singh, Director(GP)	Geophysics Division –II
14	Shri R.S. Rai, Director(GP)	Geophysics Division -III
15	Shri Kamal Kishore, Geoph.(Jr)	Geophysics Instt. Division
16	Shri K.L.Meena, Director (GC)	Chemical Division
17	Dr A.K.Mathur, Director (GC)	Chemical Division
18	Shri Gajanand, Director (GC)	Chemical Division
19	Dr Anwar Rais, Director (MP)	Mineral Physics Division
20	Shri J.N. Chaudhury, Exe. Eng. (NFJAG)	Engineering Stream
21	Shri A.K.Yadav, DCOS	Assets Procurement & Management Division
22	Shri D.W. Joshi, Geologist (Sr)	T.C. Division- I