

Government of India
Geological Survey of India
27, Jawaharlal Nehru Road
Kolkata-700016



No. /Corr/PPR/2009-10/46F

Dated: 28.05.2010


CIRCULAR

Sub: Adverse entries in the Annual Performance Report (APR)
Of officer on the pending progress report.

It is observed that the Progress Report on the various investigations undertaken as per the Field Season Programme are not submitted by the officers in time. The progress reports are pending against the officer/s/author/s for various field seasons.

All the Directors/Dy Directors General who are the Reporting/Reviewing/Accepting Authorities for the Annual Performance Reports (APRs) are hereby directed to specifically mention about the pendency of the progress report in respect of the officer in whose name the progress report is pending for submission or for scrutiny and circulation in the relevant column/s of the APR. The assessment/grading of the officer should be made accordingly by the Reporting Authority and endorsed by the Reviewing Authority/Accepting authority.

This issues with the approval of the Director General, GSI.


(A Sundaramoorthy)

Deputy Director General (ASS)