

**MINUTES OF THE MEETING OF THE HEADS OF THE DEPARTMENT (24th HOD) ON
29TH JULY 2009 AT CAMP OFFICE OF DG,G.S.I, NEW DELHI**

1. A meeting of the Heads of Department (HOD), GSI was held at Camp Office of DG, GSI at New Delhi on 29th July 2009 at 10.30 hrs, under the Chairmanship of Shri Niteesh Kumar Dutta, Director General (Current Charge), GSI. The main agenda of the meeting was regarding implementation of the recommendations of the High Power Committee (HPC) on reorienting the functioning of the Geological Survey of India (GSI) particularly in light of the recommendations on adaptation of Mission mode, and discussion on some important notifications that has been made by the Ministry of Mines. The list of officials who attended the meeting is appended.
2. Dr. B. Chattopadhyay, DDG (PPM) in his introductory remarks gave an overview of the purpose of the meeting, and gave a broad outline of the various HPC recommendations, emphasizing on the requirement for reorientation of functioning of GSI in Mission mode. He thereafter discussed on the functioning of each Mission with a ADG level officer at the helm of the mission vis-a- vis the locations as recommended by HPC and the role of each Region.
3. The Director General, GSI, thereafter welcomed all the HOD's and requested everyone to interact and put forward any suggestions/recommendations on the same. He mentioned about the notification on new 'Vision' and 'Charter' of GSI; the newly recommended hybrid structure for GSI in Mission Mode aiming at administrative and financial decentralization, improving accountability and specialization of existing and future workforce; geoscientific information dissemination programme; optimization of laboratory facilities; merging of Drilling and Mechanical Streams in GSI; greater interaction with State DGM's, etc.
4. Sri J. Singh, Sr.DDG (STSS) informed that with effect from 15th July 2009, all the mechanical workshop in various regions, wings and CHQ have been closed and the process of reorganization of the staffs by providing adequate training is in progress. Further, he emphasized to expedite the process of preparation of inventory for disposal of unserviceable headquarter vehicles and start outsourcing of vehicles as per requirement for which a guideline for tender enquiry has already been circulated. Sri R. K. Khorana, DDG (TI) at this point of time enquired regarding the replacement of old U/S vehicles and pointed out on the shortage of vehicles with TI and the need for keeping some emergency vehicles at camps.
5. DG, GSI informed the house that a draft of the detailed break up of each Mission and Regions as per the recommendations of the HPC has

been prepared and sent to all the HODs for discussion. A detailed presentation on the above-referred draft has been made by Shri Sujit Dasgupta, Director (P&M). He also elaborated on the role of each Missions, in relation to the Regions/ Operations and Divisions as recommended in HPC report. During the course of deliberations the Chairman and HODs suggested few modifications in the HPC's recommendation, which are as follows.

- i. Office of the Mission on a 'Baseline data generation' will be at CHQ headed by an ADG. Under him there will be DDG Mission-I (Marine activity) controlling the Vessel movements from Kolkata and one DDG Mission-I (operation) at Mangalore (with Southern Region administrative support) for looking after West Coast operations and one at Kolkata (with Eastern Region Adm. Support) for looking after operation along East coast. This will facilitate utilization of existing structure with minimum disturbance.
- ii. Office of Mission II: Natural Resource Assessment, headed by ADG may be operated from CHQ, Kolkata instead from Nagpur as has been recommended in HPC report. This is primarily due to the following reasons: (a) better Co-ordination between ADG (Baseline) and ADG (Natural resource) which is the next step for resource assessment; (b) IBM being a regulatory authority has mutually exclusive relation and MECL is a down the line activity & again mutually exclusive domain. Mission level DDG i.e. DDG (M-II), Nagpur would be good enough to co-ordinate the activity (c) Nagpur being very poorly connected with rest of India. (d) better coordination is needed within the organization and for coordination with other agencies the established mechanism of committees of CGPB need be utilized.

All the HODs agreed except Sri R. K.Khorana, DY. DG, TI, who opined that HPC recommendation need be followed.

- iii. Inclusion of 'Geology' along with 'Subsurface Hydrology [up to 100m depth], i.e. as 'Subsurface Geology & Hydrology' in Mission-II.
- iv. Inclusion of 'Curatorial Activity' along with 'Parks and Museums' under S&T Support System.
- v. Inclusion of 'Drawing Section' along with Map Compilation under Mission III: Geoinformatics instead of under S&T Support System as recommended in HPC report.

- vi. Relocation of the Arctic Division from Glaciology Division from Lucknow to Faridabad and clubbing with Antarctic Division in Northern Region and shifting of Engineering Geology Division from Pune to Nagpur in Central Region were accepted.

6. DDG, PPM requested all the HOD's to hand over digital copy of exploration reports released from 2004 onwards to DDG, IT immediately for uploading in portal and information on Latitude / Longitude of areas covered under mineral investigations so far for each mineral commodity (within ten days). He also emphasised that Annual Programme for F.S. 2009-10 should be prepared on the basis of mission mode. All the HODs are to provide Monthly statement of pending progress reports cleared by the respective regions from June 2009 onwards. This shall include information on title of reports, author(s) and year since which pending, etc.

(Action: All HODs)

7. Director (F) during the course of the meeting requested for providing information regarding expected expenditure in the coming FSP and also requested that monthly statements from Regions and Wings be expedited. He further requested for adopting austerity measures in view of shortage of OE funds.

(Action: All HODs)

8. DDG, PPM requested all the HOD's to set the target for each quarter under Plan Expenditure ' Modernisation & Replacement' and send the actual expenditure.

(Action: All HODs)

9. DDG, IT requested that all offices of GSI should stop usage of private e-mail sites and use of GSI site as per Ministry's order. He also invited suggestions for improvement for redesigning of GSI portal Home page, and also discussed regarding uploading of Misc. Pub. 30, extended abstract, brochures, news, etc before next CGPB meeting. He also invited other popular writeups for dissemination to public like, on gold, diamond, earthquakes, glaciology, etc, for uploading in portal. He further informed that the next FSP programme should be uploaded in portal.

(Action: All HODs)

10. There was also a brief discussion on the exhibition to be held during the forthcoming CGPB to be held from 11th to 12th September, 2009 at New Delhi. It was decided that the Regions will bring out booklets/pamphlets on the activities and highlight the new charter, vision and mission mode activities.

11. On the issue of Outsourcing in order to overcome HR shortages, DG, GSI asked the Dy. DG, Chemical to send a list of retired chemists who

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can be redeployed on contractual basis for chemical analysis to expedite the chemical analysis process, for sending it to ministry.

(Action: Dy. DG, Chemical, CHQ)

12. Regarding the 'GSI News' from regions / wings/ CHQ, it was decided that news should come out in time and hard copy publication is required along with e-news.

The meeting ended with a vote of thanks to the Chair.

24th H.O.D. Meeting

Names of the officials participated in the 24th HOD meeting held on 29.07.2009 at DG's Camp Office, GSI, New Delhi.

Sl. No.	Name	Designation
1.	Shri Niteesh Kumar Dutta	Director General (CC), GSI
2.	Shri R. K. Singh	Sr. Dy. Director General, NR
3.	Shri U. K. Ray	Dy. Director General, Marine Wing
4.	Shri V. K. Kanchan	Dy. Director General, WR
5.	Shri M. M. Swamy	Dy. Director General, ER
6.	Shri A. Sundara Moorthy	Dy. Director General, Coal Wing
7.	Shri A. K. Sinha	Dy. Director General, AMSE
8.	Shri K. K. K. Nair	Dy. Director General, CR
9.	Shri R. K. Khurana	Dy. Director General, TI
10.	Shri R. G. Vijoy	Dy. Director General, SR
11.	Shri Jaswant Singh	Sr. Dy. Director General (STSS)
12.	Shri A. Sarkar	Dy. Director General, CGL
13.	Shri B. Chattopadhyay	Dy. Director General (PPM)
14.	Shri Prabhas Pande	Dy. Director General, IT
15.	Smt. Bhanumathi Ramakrishnan	Dy. Director General, MP
16.	Shri M. V. Rao	Dy. Director General, CGD
17.	Shri S. G. Gulati	Dy. Director General, L.O.
18.	Shri N. K. Roy	Dy. Director General, CCL
19.	Shri N. M. Mugadur	Dy. Director General (P)
20.	Shri Sujit Dasgupta	Director (P&M), CHQ
21.	Shri G. Das Gupta	Director, CGPB, Secy., New Delhi
22.	Shri Nitish Das	Director, OP: PPM, CHQ
23.	Shri B. Bandyopadhyay	Director (F), CHQ
24.	Smt. Saswati Chatterjee	Director, PGRS, CHQ
25.	Shri Bhaskar Chakraborti	Director, Curatorial, CHQ
26.	Shri Virendra Kumar	Director, DGCO, New Delhi
27.	Shri Rajeev Srivastava	Director, NR, Lucknow