

Minutes of the 1st meeting of the Dy. Director general and Directors, GSI, Eastern Region held on 16th September, 2009 at Kolkata

As a follow up action of the HODs meeting held on 30.07.2009 at New Delhi the Dy. Director General & HOD, Eastern Region convened a meeting of Dy.D.G. and Directors of ER on 16.09.2009 to discuss different technical and administrative matters with the Dy. Director General of Operational Units and supervisory officers of Kolkata-based Divisions and Projects of Eastern Region.

The following points were discussed and decisions taken:

Sl.No.	Agenda item	Decisions taken	Action
1.	Review of progress in different items of investigation (F.S. 2008-2009): only achievement / shortfall, if any: <i>OP: Orissa</i>	Director, Drilling to take necessary step to improve the drilling performance for iron ore investigation.	Director, Drilling
		Additional rig to be deployed to achieve the target for iron ore investigation	Director, TCD-I/ Director, Drilling
		Drilling progress in gold investigation needs to be improved	Director, Drilling
	<i>OP: B&J</i>		
2	Status of chemical analysis including NGCM samples	Analysis of NGCM samples should be given priority so that the pending progress reports can be cleared without further delay	Director, Chemical Division
		NGCM samples are to be submitted in proper format.	Operational Dy.Ds.G
3	Performance of Drilling Units (F.S. 2008-2009): only achievement / shortfall, if any	Performance of some units needs to be improved.	Director, Drilling
		H.O.O, Eastern Region is to ensure that Drilling Units do not face financial constraints.	H.O.O., Eastern Region
4	Discussion on issues relating to uploading in GSI Portal [map / unpublished progress report / extended abstract / case history / popular science article / pay roll / HR module, etc.]	Mineral Belt Map: 26 uploaded so far, but some maps can not be viewed which should be looked into immediately. Feasibility of in-house digitization of the remaining maps to be assessed and the rest should be outsourced so that all the MBM are uploaded by 15 th December, 2009.	Director, Map & Cartography Division
		District Resource Map (DRM): Out of 107 DRMs, 54 nos. accommodating 66 districts have been uploaded. Action should be taken to upload the remaining DRMs shortly	
		1:50k maps: It should be uploaded on regular basis with priority	
		Unpublished Progress Reports: (a) post-2004 reports: So far 54 reports are uploaded.	Director, Publication Division

		Remaining work should be speeded up with the help of the additional hands given to Publication Division, ER for uploading. (b) Pre-2004 reports: By November, 2009 orders should be issued for outsourcing.	
		GSI Publication: While appreciating the work of Publication Division, HoD advised the Directors to take care to bring out the publications on time.	
		Photographs: Good quality photographs particularly the field photographs are to be submitted on regular basis for uploading in Portal. As a beginning HoD suggested that 50 photographs have to be submitted for uploading by each Operation and 50 photographs by each headquarters-based field divisions by the end of September, 2009.	Operational Heads / Director, Division /Projects
		Popular science article/write up: Immediate action to be taken to write popular science article / write up of two / three pages with 5 to 6 good quality photographs for uploading	Dr. U. Chakraborti, Director, TCD, OP: WB-SK-AN
5	Requirement of training for uploading in GSI Portal [FSPMIS & LMS Module]	Training on FSPMIS & LMS Modules for officers is needed.	Director, Geodata /TCD-I
6	Implementation of the Annual Programme 2009-2010	ER has to take additional charges and responsibilities to orient the activities of the next field season in Mission Mode	All Operational Heads / Director (G)/ (Geophysics), Division/ Project
7	Clearance of Pending Progress Reports	Pending Progress reports including Geophysical reports upto FS 2004-05 are to be cleared by one month time	All Operational Heads / Director(G)/(Geophysics), Division/ Project
		GCM reports are to be cleared by two months time	All Operational Heads/ Director (G), Division/Project
8	Timely Submission of CR of Group A,B,C and D officials	Confidential Reports of Group A, B, C and D officials are to be submitted on time	All Operational Heads / Director(G)/(Geophysics), Division/ Project
9	Budget allocation and Expenditure control	Monthly returns are to be submitted to ERHQ by 3 rd of every month and HO should put up the statement to the HoD by 5 th before sending it to CHQ	All Operational Head/ Director (Coord.-EG/Geophysics)/Drilling/ H.O., ERHQ

10	Procurement of equipment and machineries	Any new item required by any Division can be proposed within one month time.	All Operational Head/ Director, Division/Project /Dy.COS
		Mobile Mapping Units which are likely to be procured by CHQ for all the field parties will comprise digital camera, laptop computer and hand-held GPS. Requirement to be indicated.	All Operational Head/ Director, Division/Project /Dy.COS
		The requirement of software by Geophysics Division, ER for processing of GPM Data	Director, TCD-I / Geodata Division
11	Discussion on merger of E&T Division & Drilling Division	As per the directive of the CHQ, GSI all the Drilling personnel are to attend the training course at Drilling site.	Superintending Engineer, Engineering Division
		Repairing of headquarters-based vehicles will be attended by the respective Divisions and expenditure will be met from MV-Head. Some spare parts that are available with MM Division, ER can be utilized for repairing of vehicles at HQ.	All Operational Head/ Director, Division/Project
		For field vehicles additional ACA will be drawn by field parties to repair the vehicles.	All Operational Head/ Director, Division/Project

The meeting ended with vote thanks to the chair.

**LIST OF PARTICIPANTS IN THE 1ST MEETING OF HEAD OF THE DEPARTMENT,
GSI, EASTERN REGION WITH THE DY. DIRECTOR GENERAL OF OPERATIONAL
UNITS AND SUPERVISORY OFFICERS OF KOLKATA-BASED DIVISION AND
PROJECT OF EASTERN REGION HELD**

ON 16TH SEPTEMBER, 2009 AT KOLKATA

1. Shri M.M. Swamy, Dy. Director General & HOD, Eastern Region GSI, Kolkata.
2. Shri B.K. Jena, Dy. Director General, OP: Orissa, GSI, ER, Bhubaneswar.
3. Shri J.N. Ray, Director, Tech.Coordination Division-I, GSI, ER, Kolkata.
4. Dr. A. K. Raychaudhuri, Director, TCD-II, GSI, ER, Kolkata.
5. Smt. Tripti Raychaudhuri, Director, TCS Division, GSI, ER, Kolkata.
6. Shri B.V. Ganesh, Director, M&C Division, GSI, ER, Kolkata.
7. Shri P.K. Mondal, Director, M&C Division, GSI, ER, Kolkata.
8. Shri K.N. Nagaraja Rao, Director, Geodata Division, GSI, ER, Kolkata.
9. Shri Pradip De, Director, Publication Division, GSI, ER, Kolkata.
10. Shri B.C. Roy, Director, Publication Division, GSI, ER, Kolkata.
11. Shri S.S. Srivastava, Director, PGRS Division, GSI, ER, Kolkata.
12. Dr. C. De, Director, Palaeontology and Petrology Divisions GSI, ER, Kolkata.
13. Shri A.K. Saha, Director, Earthquake Geology Division, GSI, ER, Kolkata.
14. Shri D.N. Bhattacharya, Director (Coord.), Engineering Geology Division, GSI, ER, Kolkata.
15. Shri C. Paul, Director, Engineering Geology Division, GSI, ER, Kolkata.
16. Shri B. Das, Director, Project: Tectonostratigraphy, GSI, ER, Kolkata.
17. Dr. U. Chakraborti, Director, Technical Coordination Division, OP: WB-SK-AN, GSI, ER, Kolkata.
18. Shri L.S. Ravi, Director, OP: WB-SK-AN, GSI, ER, Kolkata
19. Shri S.S. Ghosh, Director & HO, OP: WB-SK-AN, GSI, ER, Kolkata.
20. Shri D. Roy, Director, OP: WB-SK-AN, GSI, ER, Kolkata.
21. Shri B. Kumar, Director, Technical Coordination Division, OP: Bihar & Jharkhand, GSI, ER, Patna
22. Shri S.R. Kisku, Director, OP: Bihar&Jharkhand, GSI, ER, Ranchi Office.
23. Dr. A.K. Mukherjee, Director (Coord.), Geophysics Division, GSI, ER, Kolkata.
24. Shri S.K. Maity, Director (Geoph.), Geophysics Division, GSI, ER, Kolkata.
25. Shri S.R. Samaddar, Director (Geoph.), Geophysics Division, GSI, ER, Kolkata.
26. Dr. S. Chaudhury, Director (Geoph. Instrumentation), GSI, ER, Kolkata.
27. Shri S.C. Kar, Director, Chemical Division, GSI, ER, Kolkata.
28. Dr. S.K. Sharma, Director, Chemical Division, GSI, ER, Kolkata.
29. Shri L. Harendranath, Director, Sikkim Unit, OP: WB-SK-AN, GSI, ER, Kolkata.
30. Shri R.D.H. Tyagi, Director, Drilling Division, GSI, ER, Kolkata.
31. Shri R.P. Verma, Director (ME), GSI, ER, Kolkata.
32. Shri S.K. Banerjee, Dy. Controller of Stores, MM Division, GSI, ER, Kolkata.
33. Shri U. Bhattacharya, Geologist (Sr.) & Head of Office, GSI, ER, Kolkata.
34. Shri A. Mukhopadhyay, Geologist (Sr.), TCD-I, GSI, ER, Kolkata.
35. Shri K.S. Gupta, Geologist (Sr.), TCD-I, GSI, ER, Kolkata.
36. Shri S. Ray, Geologist (Sr.), TCD-I, GSI, ER, Kolkata.
37. Shri P. Ghosh, Geologist (Sr.), TCD-I, GSI, ER, Kolkata.