

Minutes of Monthly Review meeting with Vigilance officers, GSI in connection with review of vigilance matters chaired by Director General, GSI on 04/01/2010 at 11.00 hrs.

The Monthly Review meeting with Vigilance officers of GSI chaired by Director General, GSI was held in CHQ, GSI, Kolkata on 04/01/2010 at the Oldham Conference Hall at 11.00 AM. CVO, CHQ, GSI and the following VOs were present in the said meeting:

- 1) Mrs. Sraboni Guha :: CVO, CHQ
- 2) Shri B. Satyanarayana :: VO ,CHQ
- 3) Shri B.B. Swain :: VO:: Coal Divn
- 4) Shri K. Chandra Sekhar:: VO:: Southern Region
- 5) Shri Y.C. Kar:: VO:: Marine Wing
- 6) Shri Vikram Rai:: VO:: Northern Region
- 7) Shri A.C. Senthivadi :: VO:: GSITI

The meeting started at 11.00 AM with thanks from CVO to the Director General, GSI , the Vigilance Officers and others for their participation. Director General , who spoke on the occasion, called upon all the Vos of GSI to work together like a close knit family and strive to present a result oriented vigilance machinery which can set an example for other organizations. The interaction between CVO and the VOs touched upon a number of topics, a brief summary of which is furnished below:

1. Agreed list ::

CVO spoke at length about preparation of an Agreed list of officers and staff having doubtful integrity. The responsibility for preparation of such list has been assigned to the Regional Vigilance officers which will be finalized by the CVO in consultation with the CBI and shared with the Regional offices. It has been decided that the VO of every region shall monitor conduct of officers and staff reportedly acquired assets disproportionate to their income from salary and other known sources. The names of such officers shall be put on Agreed list and their activities keenly monitored to be shifted to non-sensitive areas of work in case the incumbent is holding sensitive post. A circular in this connection will be issued to all the Regions/Wings of GSI so that the work can be taken up in earnest. Stress has been laid on holding regular meeting with VOs to review things from time to time.

2. Rotational Transfer:

The Regional VOs have been asked to draw up a list of those officers and staffs who have been working in a sensitive division/section for more than 3 years at a stretch and transfer is due and forward the same to the respective HO/competent authority for immediate action. A copy of such list of officials will be forwarded to CVO, CHQ for information and necessary action.

3. Speedy disposal of old cases & providing guidelines to the new IOs:

The VOs have been directed to dispose off Old vigilance/non-vigilance angle cases at the earliest. CVO has asked to guard against inordinate delay in disposing a case. Arrangement to provide better training to the new IOs will be made with a view to speeding up the disposal of the cases in hand. It has been decided that the issue of 'the cases long unsolved' will be discussed in detail in the next meeting of VOs.

4. Monthly Return on Disciplinary cases (two nos) to be sent to MOM & CVC:

CVO has advised the Regional VOs present in the meeting that they forward to the office of CVO, CHQ two Monthly Returns on Disciplinary cases by 1st of every successive month so that the data so received can be compiled and forwarded in turn to MOM & CVC. VO, Coal Divn has been asked to send two Returns from the next month. Blank proforma of Returns will be sent to Regional offices for furnishing of the data.

5. Intensive examination of works like CTE organization – Submission of QPR:

It was pointed out to VOs that CTE reports were not received regularly. VOs have been asked to conduct surprise CTE-like inspection of purchases of high-value equipment/furniture, cash registers, cash book, cases of late remittances of govt receipts to bank and LTC claims etc and inform the matter to the HO/disciplinary authority to take remedial measures. Blank format will be forwarded to the Regional offices of GSI to furnish report of CTE-like examination of deals, purchases, claims etc.

6. Online submission of APRs :

CVO told the VOs that APRs to the post of Director and above are not received from all the officers every year Accordingly, the Vos have been directed to ensure that the APRs for the year 2009 are invariably collected from the officers under their control by the first

week of January and forward the Returns to the office of CVO before 15th January, 2010. The VO, SR informed that his office has submitted hard copies of 116 nos of APRs for the year 2009. A circular directing the Regional offices to submit Returns for 2009 will be issued. A blank proforma will be forwarded to the VOs of Regional offices for submission of data.

7. Submission of QPR on award of tenders/contracts:

VOs were reminded to arrange for submission of QPR on award of tender/contracts above the threshold value of Rs 4 lacs for posting on website by E-mail positively on the 1st of every successive month. In case, there is no data to offer, NIL statement should be sent. A blank proforma will be forwarded to the Regional offices for compliance.

8. Yearly Return on Foreign visit by officers :

As desired by CVC, CVO, GSI asked the VOs to forward a list of officers who have made private foreign visits during the year. However, the names of those officials who make a private foreign visit without obtaining permission from the office/those who refuse to return India from abroad on completion of the period of visit be mentioned separately to draw attention and initiate necessary action against the offenders. VO, SR also informed that one officer in his Division made foreign visit without obtaining clearance from office. The case has been brought to the notice of CVO, CHQ.

9. Present status of disciplinary cases pending for more than 6 months:

VOs have been asked by CVO to forward to CVO a list of cases pending for more than 6 months. The VO, MW has referred to 3 cases pending for more than 6 months.

10. Verification of driving license:

The VO, TI has informed of two cases of road accidents in which govt vehicles were damaged. CVO has spelt it out that it is responsibility of the driver himself to provide due safeguards to the vehicle allotted to him for government duty. It has been brought to notice by the VO, TI that on checking the driving license, it was found that a driver had already crossed his retirement age as per the date of birth on the driving license. CVO has decided to issue a circular to all the VOs of the Regional offices asking them to initiate a drive for updating licenses of the drivers and irregularities, if any, should be brought to the attention of the respective disciplinary authority for initiating suitable action against the official. It is to be

impressed upon that non-provision of sufficient safeguards to govt property is punishable.

11 E-Payment:

VO, SR has informed that E payment has not yet started in that Region while the VO, MW said that E-payment of monthly salary has been initiated there.

12 E-Procurement:

VO, MW said that E-procurement has not been initiated there. E-payment is to start in other Regional offices of GSI.

13 Inspection :

CVO has asked the VOs to form Preventive Vigilance Committees and conduct surprise inspection of the Stores & account offices from time to time and submit action taken report along with photographic evidences of unserviceable stores lying in stores offices like junk items for a long time in order to prevent wastage of govt assets and revenue. CVO agreed to form committees vigilance auditing. A circular will be issued to the VOs of Regional offices of GSI to this effect.

14 Punctuality and Discipline:

The VOs have expressed their concern over deteriorating attendance position in office and it was unanimously decided to put up a proposal to the Director General, GSI to implement Biometric Security System (BSS) as a foolproof measure to strengthen the security system in office and also instal a computerized attendance marking system. Shri Vikram Rai, VO, NR said that he would prepare a draft proposal on installation of BSS in GSI and forward it to CVO, CHQ for necessary action .

After discussion on the Agenda items, the VOs of SR, Hyderabad; NR, Luckno;, MW, Kolkata and VO, GSITI, Hyderabad presented the status of vigilance activities of respective regions/wings, agenda-wise and CVO appreciated the presentation.

The VO, CHQ presented a topic on the nature of misconducts occurring in GSI, discussing certain special cases and interacted with other VOs on the problems encountered on such cases in the regions. It was decided to hold the next monthly Review Meeting with VOs at Hyderabad tentatively

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during the 2nd week of February, 2010 followed by a one-day workshop on Vigilance Administration for VOs.

The meeting ended with vote of thanks.