

**MINUTES OF THE HOD MEETING OF THE GEOLOGICAL SURVEY OF INDIA HELD AT
THE CAMP OFFICE OF DIRECTOR GENERAL, GEOLOGICAL SURVEY OF INDIA AT
NEW DELHI ON 09.09.2009 AND 10.09.2009**

1.0	The meeting of the Heads of the Department (HOD's) of the Geological Survey of India was held at the Camp Office of the Director General, Geological Survey of India at New Delhi on 9 th and 10 th September, 2009. Shri N. K. Dutta, Director General (Current Charge) chaired the meeting. A list of Members/Participants of the HOD meeting is enclosed as Annexure-I.
2.0	WELCOME ADDRESS BY THE DIRECTOR GENERAL (CURRENT CHARGE).
2.1	Shri N.K.Dutta, Director General (Current Charge) welcomed all the HODs as well as all the participating members. He requested all members to actively participate in the deliberations and provide their suggestions so that GSI's ensuing programmes can be suitably fitted in the newly structured Mission mode. Chairman made a request to the Convener of the 12 Committees of the CGPB to remain brief during their presentation and bring out only the highlights and recommendations. He requested Deputy Director General (PPM) to initiate the discussion. He added that principally the agenda of the meeting would be to discuss on the follow up of 44 CGPB meeting decisions and the proposed agenda of 45 CGPB to be held on 11-12 September 2009 at New Delhi.
3.0	CONFIRMATION OF THE MINUTES OF THE 24TH HOD MEETING.
3.1	This was followed by the confirmation of the minutes of the 24 th HOD Meeting.
4.0	ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 24TH HOD MEETING
4.1	Deputy Director General (PPM) emphasized the following points :
4.1.1	(a) All HOD's were requested to send digital copy (ies) of the final exploration report(s) released after 2004 to DDG (IT) for uploading the same in the portal if not done from regional / wing level. He also requested all the concerned HODs to send the Latitude / Longitude of the covered areas of all the mineral investigations done till date. (Action : All HOD)
4.1.2	(b) All HOD's were also requested to send the monthly progress of the number of reports cleared against total number of pending reports each month to DDG (PPM). The information should contain the title of the report, name of the author(s) and since when it was pending and the expected date of circulation. (Action : All HOD)

4.1.3	<p>On the issue of uploading of GSI reports in the portal, Director (P&M) requested all HOD's to strictly follow the Dissemination Information Policy. He pointed out that some Regions are uploading the reports to the portal directly while other Regions are sending reports to CHQ for uploading. He reiterated that uploading of reports should be done at the Regional level and apprised the house about the category of reports that are to be uploaded. He once again requested all HOD's to go through the Dissemination Policy and upload accordingly.</p> <p style="text-align: right;">(Action : All HOD)</p>
4.1.4	<p>DDG (PPM) informed the house that the information available in the portal reflects the work done by GSI. He requested all HODs to take special care so that the reports are uploaded in the portal without further delay and GSI's work is available in the public domain. A review will be made quarterly regarding quantum of progress made in uploading of progress reports in the portal.</p> <p style="text-align: right;">(Action : All HOD)</p>
4.1.5	<p>On the issue of availability of funds for modernization, DDG (PPM) requested all HOD's to send the actual expenditure envisaged to him as well as the quarterly expenditure made. He pointed out that quarterly operational expenditure under the Plan Head of the department was only 9% against the required 30% in the first quarter and requested to improve the situation. He reiterated that the target expenditure should be achieved.</p> <p style="text-align: right;">(Action : All HOD)</p>
4.1.6	<p>HOD (NR) pointed out that NR is having shortage of fund in which DDG (TI) proposed that possibility of diverting fund from regions having extra fund may be thought of. DDG (PPM) requested all HOD to specify the requirements on operational head as well as the heads where there is shortage of funds so that appropriate action can be taken as regards to the allotment of funds.</p>
4.1.7	<p>On the issue of internal communication DDG (PPM) requested all HOD's not to use private e-mail site for correspondence. He requested all concerned to use government site only. Director (P & M) provided the new e mail address of CGPB Secretariat and requested all HOD's to send all CGPB related material in the new mail address.</p> <p style="text-align: right;">(Action : All HOD)</p>
4.1.8	<p>On the issue of exhibition, DDG (PPM) opined that regions should prepare a brochure displaying the capabilities of the region for free distribution to the public.</p> <p style="text-align: right;">(Action : All HOD)</p>
4.1.9	<p>On the issue of employing chemists for analysis of NGCM samples</p>

	<p>DDG (Geochemistry) informed that GSI has recruited chemists through UPSC and some have already joined. DDG (PPM) requested DDG (Geochemistry) to prepare database of retired chemists for redeployment whenever there is a need.</p> <p>(Action : DDG (Geochemistry))</p>
4.1.10	<p>On the issue of GSI News DDG (PPM) opined that GSI News should come out in time and it should also come as e- news. HOD of Coal, ER, and CR informed the house that the news of their Regions is being released on the day as e-news. HOD, SR informed that e news of SR will be released shortly.</p>
4.1.11	<p>Shri Nitish Das, Director reiterated the need of Data Universe for uploading in the portal wherein the inputs will be comprehensive such as, total work load envisaged, - legacy data, Extended Abstracts and 50K maps etc.</p>
5.1.0	<p>The action taken on the minutes of the 44th CGPB meeting was reviewed and the status was brought before the house for their perusal.</p>
6.1.0	<p>Pre CGPB agenda discussion</p>
6.1.1	<p>Dr. Balaram Chattopadhyay, DDG, PPM explained revamped 12 Committees of the CGPB and proposed functioning of the GSI under Mission mode.</p>
6.1.2	<p>It is informed that filing of RP level data is mandatory for all the private investors and GSI has been identified as the nodal agency for archiving of the RP reports and dissemination of the RP report data after the lock in period of two years. The decision was taken to archive all the RP level reports in M & C Division, AMSE at Bangalore and it will be responsible for the following:</p> <ol style="list-style-type: none"> 1. Archiving of all the RP reports filed by the private investors. 2. The firms which have failed to submit the RP reports to be informed to file the reports and a copy of the letter to be sent to the concerned State and MOM for information and necessary action. 3. The aerogeophysical data in the RP report to be authenticated at the AMSE Wing and all other exploration data to be authenticated at the respective region where the data has been generated. 4. The RP report data to be integrated with GSI data. 5. After the lock in period of two years the details of the report(s) to be uploaded in GSI Portal. <p>(Action : All HOD)</p>
6.1.3	<p>The UNFC classification has to be followed for all resource calculation by GSI and all resource estimated after 2005 are to be reclassified as per UNFC classification.</p> <p>(Action : All HOD)</p>
6.1.4	<p>The agenda items of the 45th CGPB meeting were discussed and the</p>

	state wise proposed plan of works by GSI during the Field Season 2009 -10 was placed before the house for appraisal. HOD's actively participated in the discussion and the proposed programmes have been finalized.
6.1.5	The Convener of the 12 Committees of CGPB made power point presentation of their report of the meeting. The highlights and recommendations of each committee were thoroughly reviewed and the power point presentations have been suitably modified according to the suggestions made by the house for presentation during the 45 th CGPB meeting.
7.1.0	VOTE OF THANKS
7.1.1	Shri Jaswant Singh, Senior Deputy Director General(STSS), GSI, proposed vote of thanks.

H.O.D. Meeting

Names of the officials participated in the HOD meeting held on 09 - 10.09.2009 at DG's Camp Office, GSI, New Delhi.

Sl. No.	Name	Designation
1.	Shri Niteesh Kumar Dutta	Director General (CC), GSI
2.	Shri Jaswant Singh	Sr. Dy. Director General (STSS)
3.	Shri R. K. Singh	Sr. Dy. Director General, NR
4.	Shri U. K. Ray	Dy. Director General, Marine Wing
5.	Shri V. K. Kanchan	Dy. Director General, WR
6.	Shri M. M. Swamy	Dy. Director General, ER
7.	Shri A. Sundara Moorty	Dy. Director General, Coal Wing
8.	Shri A. K. Sinha	Dy. Director General, AMSE
9.	Shri K. K. K. Nair	Dy. Director General, CR
10.	Shri R. K. Khurana	Dy. Director General, TI
11.	Shri S. Lahiri	Dy. Director General, NER
12.	Shri R. G. Vijay	Dy. Director General, SR
13.	Shri A. Sarkar	Dy. Director General, CGL
14.	Shri B. Chattopadhyay	Dy. Director General (PPM)
15.	Shri Prabhas Pande	Dy. Director General, IT
16.	Smt. Bhanumathi Ramakrishnan	Dy. Director General, MP
17.	Shri J. Srinivasan	Dy. Director General, GSI
18.	Shri M. V. Rao	Dy. Director General, CGD
19.	Shri N. K. Roy	Dy. Director General, CCL
20.	Shri A. Vasudevan	Dy. Director General, Engg. Services
21.	Shri Sujit Dasgupta	Director (P&M), CHQ
22.	Shri Nitish Das	Director, OP: PPM, CHQ
23.	Dr. S.K. Wadhwan	Director, OP: PPM, CHQ

24.	Dr. S. K. Chakraborty	Director(M), CHQ
25.	Shri M. S. Jairam	Director(M), CHQ
26.	Shri M. Raju	Director, OP: PPM, CHQ
27.	Dr. P. Naskar	Director(HRD), CHQ
28.	Shri S. Bhattacharya	Director, MW
29.	Shri J. N. Ray	Director, ER
30.	Dr. Pratip Gupta	Director, WR
31.	Dr. H. Sarvothamam	Director, SR
32.	Shri N.K. Dhir	Director,NER
33.	Dr. D.M. Mohabay	Director, CR