

Kind Attn: Sh. B. Nageswaram, Supt. Geol. GSI, Geodata Div
Kolkata (2 pgs)



Government of India
Geological Survey of India

No. /QMC/2010/1

Dated: 30.09.2010

From,
The Director,
QM Cell
A-II, Pushpa Bhawan,
Madangir Road,
New Delhi - 11 00 62
Tel/fax: 011-29054957

To,
The Sr.DDG (STSS), GSI, Kolkata
The ADG (ASS), GSI, Kolkata
The DDG (PSS-P&M), GSI, Kolkata
The ADG & HOD, GSI, ERO, Kolkata
The DDG & HOD, GSI, WRO, Jaipur
The DDG & HOD, GSI, NRO, Lucknow
The DDG & HOD, SRO, GSI, Hyderabad
The DDG & HOD, GSI, CRO, Nagpur
The DDG & HOD, GSI, NERO, Shillong
The ADG/DDG & Mission Heads - (I, II, III, IV, V)
The DDG, RSAS (M-IB), GSI, Bangalore
The DDG, M-IC, GSI, Faridabad
The DDG, MCSD, M-1A, GSI, Mangalore
The DDG, M-IIB(NRA-E), GSI, Kolkata
The DDG, M-IV (Geotech & Spl. Studies), GSI, Lucknow
The DDG, PSS, GSI, DGCO, New Delhi

Sub: QM meeting with HODs/Mission Heads and Quality Managers at RHQ and CHQ levels through Video Conferencing on 6th Oct. 2010 at 11 AM.

Sir,

I am directed to inform you that an all India level meeting of GSI on Quality Management with the HODs/Mission Heads and Quality Managers of RHQ and CHQ and other officers will be held through Video Conferencing on 6th October 2010 at 11 AM, for which the Director General, GSI has given his kind approval (copy attached and uploaded on the Portal). In this connection I am also directed to request you to kindly participate in this meeting through video conferencing along with the Quality Manager and other officers of your region/CHQ for discussing matters related to Quality Management in GSI.

In this regard the DDG (IT) has been requested on 29.09.2010 itself to kindly make the necessary arrangements for facilitating this meeting by activating the video conferencing systems at all the offices of GSI wherever this facility exists through M/s HCL Comnet. You are also requested to kindly contact the DDG, Mission-III/Geodata Division at CHQ for activating the video conferencing system at your end. A test run of the video conferencing system will be done at around 2.30 PM on 05.10.2010.

The agenda for the above meeting will be put on the portal shortly and sent to you by fax/speedpost.

Yours faithfully,

(G. Das Gupta) 30/9

Director, QM Cell

For ADG & HOD, ERO and Chairman, QMC

Dated: 30.09.2010

No. /QMC/2010/1

Copy forwarded for information to:

1. The Director General, GSI, 27 J.L.Nehru Road, Kolkata - 700016
2. The ADG & HOD, ERO and Chairman, QMC, GSI, Bhu-Bijnan Bhawan, DK-6, Sector-2, Salt Lake City, Kolkata-700091

(G. Das Gupta)
Director, QM Cell

Fax

Government of India
Quality Management Cell
Camp Office of DG, GSI
New Delhi-110 062

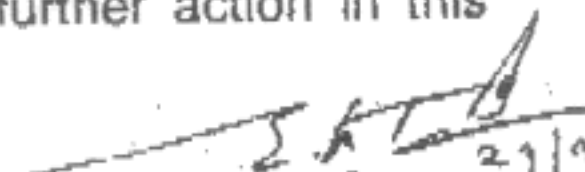
File No. QMC/2010/1

Dated: 29.09.2010

Sub.: QM meeting with HODs/Mission Heads and Quality Managers at RHQ and CHQ levels through video conferencing

1. This has reference to the telephonic instructions from you on 28.09.2010 regarding holding of a QM meeting with the HODs/Mission Heads and Quality Managers at RHQ and CHQ levels through video conferencing.
2. In this regard it is proposed that the above meeting may be convened on 6th October 2010 utilizing the video conferencing facility available at all Regional Head quarters etc.
3. If approved the Geodata Division, CHQ will be requested to extend their help in organizing the above meeting. Intimation in this connection to all HODs/ Mission Heads will also be simultaneously sent requesting participation in the meeting through video conferencing as well as for ensuring adequate participation by the Quality Managers/Supervisory officers/Field officers for holding discussions on QM matters as well as the SOPs.

It is, therefore, requested that approval of DG, GSI for holding the interactive QM meeting through video conferencing as proposed above may kindly be obtained and conveyed to the undersigned for taking further action in this regard as at para 3.


(G. Das Gupta)
Director, QMC
29/9/10

ADG & HOD, ERO and Chairman, QMC please


Submitted to DG, GSI to approve holding the above video conference on 06-10-2010



29/9/10
As above proposed, if approved, the agenda of the meeting should be very focused (towards achieving the requirement of ISO 9001) and the preparation of SOPs should be thoroughly done (especially the preparation of SOPs for scanning of the SOPs).
29.09.2010
G. Das Gupta

Chairman, QMC, GSI

Mr. C. Das Gupta
Director QMC for further necessary action st.


29/9/10